

INFORMED CONSENT FORM and INFORMATION SHEET/PRIVACY POLICY for research participants

CASES: SDG Tool (Self-assessment form returning a personal score)

TITLE OF THE PROJECT: CITIES2030 – Co-creating resilient and sustainable food systems towards FOOD 2030

Country: Worldwide

FUNDING PROGRAMME: European Union HORIZON 2020: The EU Framework Programme for Research and Innovation

RESEARCHER: Giuseppe Castiello

CONTACT DETAILS: info@quantitas.it

DATE: 04/04/2024

1. BACKGROUND PURPOSE OF THE STUDY:

The main goal of CITIES2030 is to create a future proof and effective UFSE via a connected structure centred in the citizen, built on trust, with partners encompassing the entire UFSE. CITIES2030 committed to work towards the transformation and restructuring of the way systems produce, transport and supply, recycle and reuse food in the 21st century. CITIES2030 vision is to connect short food supply chains, gathering cities and regions, consumers, strategic and complement industry partners, the civil society, promising start-ups and enterprises, innovators and visionary thinkers, leading universities and research across the vast diversity of disciplines addressing UFSE, including food science, social science and big data.

2. WHAT WILL I BE ASKED TO DO?

You have been selected to participate in the study due to your expertise about relevant issues and/or because you had personal involvement with the specified case (either directly or indirectly) allowing you to provide first-hand knowledge of events.

Please read this document carefully before making a decision on whether you wish to participate. If you encounter any words, terms or phrases that are not clear to you, please ask the researcher who gave you this form to fully explain their meaning. You are also advised to ask additional questions about the study in order to get a complete understanding of the underlying purpose, planned activities, principles governing data collection and protection, as well as any risks and benefits involved.

You are under no pressure to participate in the research. If you decide to take part you can proceed to fill out the self-assessment form.

3. WHAT TYPE OF INFORMATION WILL BE COLLECTED?

Information collected will be restricted to questions relevant to our project. While performing the tool, answers will be taken directly in anonymous form, as a default rule. In this case, you will not be identified in the research findings either directly or indirectly unless we have your permission to do so. By default rule, we will not identify or quote you in any publication (e.g. direct quote or paraphrase your comment). When we present research findings to the public, no personal information will be shared, unless you provide the consent to be later identified. Our SDG Tool is an online tool designed for Self-assessment, Measurement and benchmarking, Outreach and awareness about sustainability and innovation of the food system. If you are interested in receiving your score, you'll be asked to leave your email address.

4. CAN WE CONTACT YOU FOR FURTHER RESEARCH?

You will also be asked if you want to receive the newsletter of the project with information about project activities over the duration of the project.

5. ARE THERE RISKS OR BENEFITS IF I PARTICIPATE?

Since full anonymity of the outputs of the research study is being provided, a default rule, no risks are foreseen in relation to participation. The data collected will be available to the researchers only and will be used only for research purposes.

There is no commercial intention behind the collection of the data. Benefits would be restricted to the contributions of the study to knowledge of the policy-making process, which may have the potential to improve the quality of policymaking.

6. WHAT HAPPENS TO THE INFORMATION I PROVIDE?

Your participation is completely voluntary and if eventually you do decide to take part, you may withdraw at any time. There is no penalty for rejecting our invitation to participate in CITIES2030 activities nor is there a penalty for withdrawal.

QUANTITAS Srl will act as the data controller under the applicable data protection law. All information collected will be kept in institutional servers, or if institutional servers are not available, in password-protected and encrypted electronic files on the hard drive of researchers' secured computers. Any third-party service provider or subject involved in the processing of personal data will be bound by an appropriate agreement in accordance with the applicable data protection law.

Data collected will be retained for five years after the end of the project. All data with your personal information (e.g. contact details) will be destroyed after the research study is completed unless you have agreed for us to contact you at a later date.

More broadly, you can access, correct and delete your data at any time by emailing the researcher who took your details, and whose email address is at the bottom of this form.

7. WHO IS ORGANISING AND FUNDING THE RESEARCH?

CITIES2030 is funded by the European Union HORIZON 2020: The EU Framework Programme for Research and Innovation – Call: H2020-FNR-2020 – Food and Natural Resources.

8. PRIVACY NOTICE FOR RESEARCH PARTICIPANTS in accordance with art. 13 of EU Regulation 2016/679 (“GDPR/Regulation”)

In this privacy notice, QUANTITAS Srl will provide you with information on the collection of your personal data from the CITIES2030 research project, which is aimed at creating a future proof and effective UFSE. For further information about the research project, please do not hesitate to contact us by email: info@quantitas.it.

The research project has been developed in accordance with the sector’s research standards and in accordance with the applicable data protection law.

A. DATA CONTROLLER

The data controller is QUANTITAS Srl e, with headquarters in Galleria Trieste 6, 35121 Padova, ITALY, legally represented by the Duccio Schiavon, email: info@quantitas.it.

B. PERSONAL DATA CATEGORIES, PURPOSES AND LEGAL BASIS OF DATA PROCESSING

QUANTITAS Srl collects personal data to carry out the research project activities during the SDG Tool. This may include personal data such as the participants’ contact details.

The processing of personal data will be carried out with the use of computerised procedures, adopting appropriate technical and organisational measures to protect it from unauthorised or illegal access, destruction, loss of integrity and confidentiality, even if accidental in nature.

The research activities are conducted by the QUANTITAS Srl for the purposes of the legitimate interests pursued by the controller or by a third party, and such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, therefore the legal basis for the processing of personal data is represented by art. 6.1.f) of the Regulation (“legitimate interests”).

With regards to the usage of your email in order to receive the project newsletter, the legal basis is represented by art. 6.1.a) of the GDPR (“consent”). You can withdraw your consent at any time without prejudice, writing to the researcher or to the DPO.

9. DATA RETENTION

Personal data will be retained for the duration of the research project and, after the project has ended, personal data will be retained for 5 years and then anonymised. Anonymised data may be used in further research projects.

10. RECIPIENTS AND CATEGORIES OF RECIPIENTS OF PERSONAL DATA

Personal data will be processed by the QUANTITAS Srl researchers and by other researchers involved in the project, who act on the basis of specific instructions on the purposes and means of the data processing.

Moreover, personal data may also be processed by third parties who carry out tasks on the data controller’s behalf in their capacity as ‘data processors’.

Aggregated and anonymous data (which means that you are no longer identifiable by it) may be shared with other Universities and/or research centres in order to carry out the activities of the research project and it may be included in publications, research reports, databases and quoted during classes, congresses and lectures.

10. DATA SUBJECTS' RIGHTS AND HOW TO EXERCISE THEM

You have the right to obtain from the QUANTITAS Srl, in the cases provided for by the Regulation, access to personal data, rectification, integration, their cancellation or processing limitation or to object to the data processing itself (articles 15 and following of the Regulation). If consent is the legal basis for the processing of personal data, you can withdraw your consent at any time without prejudice, writing to the researcher. The QUANTITAS Srl will stop the processing of your personal data unless there are compelling legitimate grounds to carry on with the processing. The request can be submitted, without any particular formal procedures. Data subjects, who believe that the processing of their personal data is in violation of the provisions of the Regulation, have the right to file a complaint to the Data Protection Authority, as provided for by art. 77 of the Regulation itself, or to take appropriate legal action (Article 79 of the Regulation).

11. SIGNATURES/WRITTEN CONSENT

Your signature on this form indicates that:

- you are 18 years or older
- you have read and understood the above information and you have received a copy of this agreement
- you give your consent to receive regular updates from the Project

Participant's Email:

Date:

Researcher's Name:

Researcher's Signature:

Date:

QUESTIONS/ISSUES

If you have any further questions or issues to be clarified regarding this research and/or your participation, please contact: QUANTITAS Srl - info@quantitas.it.